

Rebel Futbol Club Constitution and Bylaws

March 2014

1. Organization Name

This organization shall be known as the REBEL FUTBOL CLUB, hereafter referred to as RFC or the Club. The headquarters/address of the Club shall be that of the elected President.

2. Purpose of RFC

The purpose of RFC shall be to promote and offer an organized program of soccer training and competition to children in Chester County Pennsylvania. RFC seeks to provide an atmosphere of safety and good sportsmanship within which players and teams can compete, learn, and enjoy the game of soccer. RFC will provide team training emphasizing individual fitness, soccer specific skill development, and team success.

RFC shall be affiliated with the DELCO Soccer League (DSL or the League), which is the regional league of Eastern Pennsylvania Youth Soccer Association (EPYSA). RFC shall actively participate in the League's annual programs.

3. Membership

Membership shall be open to individuals interested in club activities, including players and parents of players. Herein and hereafter the term "parents" includes biological parents and legal guardians. The criterion for active membership in RFC shall be registration with RFC, and by extension, EPYSA. Registration with EPYSA is effective for only one year, so registration with RFC must be renewed annually.

4. Description of Governance

The governing body of RFC shall be an Executive Board, hereafter referred to as the Board. The Board shall be responsible for executing all matters of policy (fiscal, administrative, rules). The Board shall consist of the following officers: President, Vice-President, Secretary/Registrar, Treasurer, Field Manager and Director of Coaching. All Board members shall be adults. Board members shall be elected for a two year term and shall be eligible for re-election.

All matters of policy shall be decided at RFC meetings, which shall be open to all members of the Club. Club members may actively participate in discussion regarding matters to be voted on by the Board, but only Board members shall have the power to vote. Decision shall be by simple majority of cast votes. A Board member may cast only one vote, even if he/she is holding more than one office. A majority of the currently active Board members shall constitute a quorum.

An annual meeting will be convened once a year. It will be the March meeting unless another date is specified by the Board. Other Club meetings shall be scheduled as determined by the Board. "Roberts Rules of Order" shall be employed at all meetings.

Board members shall be nominated from current coaches, parents and affiliated adults. Election shall be decided by a plurality of cast votes. All adult members shall be eligible to vote provided they are active members of RFC. An office holder may cast only a single vote per person irrespective of the number of offices he/she may hold, parents shall be limited to a single vote per family, and the one-vote-per-family restriction shall apply to all families including those where one of the parents holds an RFC office. For the election of new Board members, at least 5 currently active adult members shall constitute a quorum. In case of vacancy on the Board due to the departure of a member prior to the end of his/her term, the position shall be filled by the Board by simple majority vote.

5. Duties of the Board

The Board shall be responsible for executing all policy decisions adopted at Club meetings. In emergencies or whenever immediate action is required, the Board shall have the power to set policy without calling for a Club meeting. However, such actions shall be placed on the agenda for the subsequent Club meeting for review and reconsideration.

The Board shall approve all team coaches, assistant coaches, and managers on a seasonal basis.

The Board shall have the authority to suspend any member of the RFC whose conduct is considered detrimental to the organization.

The duties and responsibilities of Board officers shall be as follows:

President – The President shall schedule, set the agenda for, and preside over, all Club meetings; shall be chairman of the Board; shall be the official representative of RFC; and shall be authorized to sign checks; shall be responsible for scheduling all competition.

Vice-President – The Vice-President shall assume the office and powers of the President in the President's absence; and shall be responsible for the duties of the EPYSA/Delco primary Club liaison; and shall be responsible (with the President) for determining field condition on match days. The Vice-President along with the Director of Coaching will be responsible for creating the weekly/monthly/annual training program for the Club.

Secretary/Registrar – The Secretary shall be in charge of all correspondence involving RFC; shall keep detailed minutes of all meetings; shall keep Club records; and shall correspond on behalf of RFC with the knowledge and permission of the President: and shall be in charge of registering players for all soccer programs provided by the RFC; shall be responsible for communicating appropriate registration information to DELCO and EPYSA; and shall ensure all players and coaches have appropriate registration documentation prior to competition.

Treasurer – The Treasurer shall be in charge of Club finances; shall report on the Club's financial status at all Club Meetings; shall submit and distribute a full written report of

the financial transactions and the status of finances at the end of each fiscal year; shall be responsible for any tax reporting requirements; and shall be authorized to sign checks.

Field Manager/Referee Assignor – The Field Manager/Referee Assignor shall be responsible for scheduling practice times and locations equitably among RFC teams for both indoor and outdoor practice and shall be responsible for assigning appropriate referees for all Club home matches.

Director of Coaching – the director of coaching and the Vice-President will be responsible for creating the weekly/monthly/annual training program and goals for the team.

6. Fiscal Policy

The fiscal year shall be from May 1 until April 31 of the following year. All monies paid to the Club shall be promptly deposited in an account in the name of RFC. All bills shall be paid when due. All funds shall be spent only in the interest of the RFC. With approval from the Board, a team may raise funds to spend at its discretion.

RFC charges a fee for the travel soccer program to cover costs incurred by the Club. These costs include DELCO and EPYSA player dues, referee payments, field fees and equipment purchases. The Club makes every attempt to keep the fee as low as possible each year, and charges only enough to cover costs. The Team Treasurer shall develop an annual budget for the team's operating expenses based on team activities determined by the club and coaching staff. The team's budget shall be shared with all team families at the start of the season.

Annual team expenses shall be divided evenly among all players. The Team Treasurer shall determine a payment schedule that will enable the team to meet all anticipated expenses.

Any scheduled team payment more than 30 days delinquent will result in the player's immediate suspension from all team activities. The following steps will be taken at that time:

1. The team will notify the Club Administrator of delinquent status and surrender the player's pass to the club.
2. The player will be notified of suspension.
3. The player may not participate in any team activities including practice.
4. If payment remains delinquent, EPYSA may be notified that the player is in bad standing with regard to required fees. The player will be prevented from making any team changes.

The Club fee refund policy for extraordinary/hardship refund requests will be considered on a case-by-case basis, and any refund decisions require discussion by the Board.

Sponsorship – board members will work to obtain corporate sponsorship at the club level to offset the costs associated with running the club and teams(s).

7. Guidelines for Fielding Teams

Teams shall be fielded as players, coaches, available fields, and equipment allow. Players in the (RFC) shall play in their appropriate age group as defined by EPYSA. Exceptions may be granted by the board if it is determined to be in the best interest of the player and teams involved. No player may play up more than two years, nor in a younger age group.

All teams shall be approved by the Board. Teams will play together for 1 full year, July – June.

U8 through U14 teams shall be formed following a formal try-out procedure, held every year following the spring season. U15 through U18 teams will have a sign-up without tryouts unless more than eighteen players sign up, in which case a tryout will be held. At tryouts RFC will distribute information detailing the tryout procedure, and any other relevant information.

Age divisions shall be in accordance with League and EPYSA guidelines. Teams shall abide by the rules and regulations of the League and EPYSA.

If out of County players are needed to field a team and they receive a waiver, these players are entitled to the same privilege in subsequent years.

8. Department Requirements

RFC shall strive to provide an atmosphere of good sportsmanship within which players and teams can learn, enjoy, and compete in the game of soccer. In this spirit, all members of the RFC (coaches, managers, players, and parents) shall conduct themselves in a sportsmanlike manner. All members shall cooperate fully with the letter and spirit of the rules of the game, the published Code of Conduct, as well as all bylaws, coaches manual, and guidelines of the Rebel Futbol Club.

Any inappropriate behavior by a member shall be referred to the Board for review and action.

9. Other Matters

The Board shall have the power to deal with matters not explicitly covered by the Constitution and Bylaws.

10. Amendments

The bylaws may be amended by a simple majority vote of the Board. Bylaw changes must be completed prior to the Annual Meeting in order to be in effect for the following season.